

PRIVACY NOTICE
for
Pupils in Schools, Early Years Settings, Alternative Provision and
Pupil Referral Units

Privacy Notice - Data Protection Act 1998

We, Willington Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about your child from your previous school. We hold this personal data and use it to:

- support teaching and learning;
- monitor and report on progress;
- provide appropriate pastoral care, and
- assess how well the school is doing.

This information includes contact details, national curriculum assessment results, attendance information ^A and personal characteristics such as ethnic group, any special educational needs and relevant medical information.

We will not give information about your child to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some of the information to the Local Authority (LA), and the Department for Education (DfE).

If you want to see a copy of the information we hold and share about your child then please contact Mrs P.M. Stones.

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

www.derbyshire.gov.uk/privacynotices

<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc>

<http://www.education.gov.uk/researchandstatistics/childrenandyoungpeople/a0064391/who-the-department-passes-pupil-data-to>

If you are unable to access these websites, please contact the LA or the DfE as follows:

^A Attendance information is not collected for pupils under 5 at Early Years Settings or Maintained Schools

Data Protection/Freedom of Information Officer
Children and Younger Adults Department
Derbyshire County Council
County Hall
Matlock
Derbyshire
DE4 3AG
website: www.derbyshire.gov.uk
email: foi@derbyshire.gov.uk
tel: 01629 536470

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
website: www.education.gov.uk
email: <http://www.education.gov.uk/help/contactus>
Tel: 0370 000 2288.

For more information about young peoples' services, please go to the Directgov Young People page at www.direct.gov.uk/en/youngpeople/index.htm or the LA website shown above.